Coastal San Luis Resource Conservation District
1203 Main Street, Suite B, Morro Bay, CA 93442
805-772-4391 | www.coastalrcd.org

Agenda

Board of Directors Regular Meeting

Date: September 18th, 2026
Time: 12:00 pm to 3:00 pm
Location: UCCE Auditorium at 2156 Sierra Way, San Luis Obispo, CA
Virtual: Zoom Link

I. **Call to Order and Introductions**
   a. Directors Present and Absent
   b. Staff, Associates, and Guests

II. **Public Comments-** The Board will hear comments on items that are not on the agenda. The Board cannot act on an item unless it is an emergency as defined under Government Code §54954.2.

III. **Consent Agenda**-Any item from the Consent Agenda can be removed by a member of the Board of Directors for separate consideration. Consent Items are considered routine and do not require separate discussion. Individual items on the Consent Agenda are approved with the same vote that approves the Consent Agenda except for any items that have been pulled for separate consideration. Pulled Consent Agenda items will be discussed following the Consent Agenda.
   a. Approval of Minutes of August 28th, 2026 (Attachment A)

IV. **Discussion of Pulled Consent Items**

V. **Discussion and/or Board Action**
   a. Review & Approve Finalized Telework Policy (Attachment B)-Executive Director Richard
      Board Action: Approve Telework Policy
   b. Approval of Resolution 26-02, Request to SLO County Board of Supervisors to Re-appoint CSLRCD Board Members: Jean-Pierre Wolff, and Lexie Bell (Attachment C-Letters of Interest Included)-Board Secretary Cempa
      Board Action: Approve Resolution 26-02
   c. Revision of Document Retention Policy to include Liability Waivers (Attachment D)-Board Secretary Cempa
      Board Action: Approve Revision of Document Retention Policy

d. Review & Approve updated Purchasing and Bidding Policy (Attachment E)-Executive Director Richard
   Board Action: Approve Updated Purchasing & Bidding Policy
e. Approval of the Nomination of Executive Director Hallie Richard as the primary representative of CSLRCD to the San Luis Obispo County Agricultural Liaison Advisory Board (ALAB) (Attachment F)-Executive Director Richard
   Board Action: Approve the nomination of Executive Director Richard to ALAB
f. Review staff recommendation for the Board of Directors to approve contracting with Pat Molnar General Engineering, Inc. to construct the *Cerro Alto Ranch Headcut Repair Project* for the Sediment Reductions for Improved Water Quality in Chorro and Los Osos Creeks Grant (Attachment G)- Conservation Program Manager Barnes
   Board Action: Approve Memorandum
g. Review staff recommendation for the Board of Directors to approve contracting with Seamair Construction, Inc. to construct the *Deovlet Road Restoration Project* for the Sediment Reductions for Improved Water Quality in Chorro and Los Osos Creeks Grant (Attachment H)-Conservation Program Manager Barnes
   Board Action: Approve Memorandum
h. Review staff recommendation for the Board of Directors to approve contracting with Nature's Engineers LLC to provide low-tech, process-based restoration (LTPBR) services for the *Sediment Reductions on Tomorro Farm for Improved Water Quality in Chorro Creek Project*, funded by the Sediment Reductions for Improved Water Quality in Chorro and Los Osos Creeks Grant (Attachment I)-Conservation Program Manager Barnes
   Board Action: Approve Memorandum
i. Review staff recommendation for the Board of Directors to approve contracting with Paradise Tree Service to provide fuel reduction services for the *Ontario Ridge Forest Health and Fire Resilience Project*, funded by the Non-Industrial Private Forest Landowners Across RCD Districts Grant (Attachment J)-Conservation Program Manager Barnes
   Board Action: Approve Memorandum
j. Regular Board Meetings: October 23rd, 2026, and December 4th or 11th, 2026, meeting starting at noon in the UCCE Conference Room.

VI. Report Items

a. Natural Resources Conservation Service-Representative Phillips
b. General Board Secretary Update-Biennial Notice/COI-Board Secretary Cempa
c. Executive Director's Report (Attachment K)-Executive Director Richard
d. Programs Report (Attachment K)- Conservation Program Manager Barnes

VII. Meeting Updates
   a. ALAB-Executive Director Richard
   b. LAFCO-Director Chipping

VIII. Other Business

IX. Adjournment

Attachments:

A. Board Meeting Minutes of August 28th, 2026
B. Telework Policy
C. Resolution 26-02 Request to Re-Appoint Board Members
D. Document Retention Policy Revision
E. Updated Purchasing Policy
F. Nomination of Executive Director Richard for ALAB
G. Memorandum-Contracting with Pat Molnar General Engineering, Inc.
H. Memorandum-Contracting with Seamair Construction, Inc.
I. Memorandum-Contracting with Nature's Engineers LLC
J. Memorandum-Contracting with Paradise Tree Service
K. Executive Director's & Programs Report

Board Secretary: A. Cempa A. Cempa ______________________________