

## Coastal San Luis RCD Regular Board Meeting Minutes for April 21, 2006

City/County Library Conference Room  
995 Palm Street, San Luis Obispo, CA

**I. Call to Order:** President Linda Chipping called the meeting to order at 12:35 p.m.

A. Directors Present: Linda Chipping, Neil Havlik, Ella Honeycutt, Cheryl Lenhardt, Kathie Matsuyama, and Jean-Pierre Wolff. Directors Absent: None

Staff and Associates Present: Staff Members Deborah Barker, Kathy Evans, Della Barrett, Julie Thomas; and NRCS Representatives Margy Lindquist and Cheryl Zelus. Linda introduced newly hired Bookkeeper/ Board Assistant Della Barrett.

B. Guests: Margaret Paul from Dept of Fish and Game

**II. Approval of Minutes for February 17, 2006 and March 17, 2006:** They were approved together on motion by Cheryl Lenhardt and second by Neil. Passed unanimously.

**III. Public Comment:** (1) Margaret Paul of Fish and Game's Fisheries Restoration Program explained changes in her job scope. She is now doing watershed-wide planning. John Kleinfelter will do individual project management and monitoring. She described her recent conversations with Deborah and Julie regarding various watershed projects. (2) Linda distributed some items of interest.

### IV. Financial Report

A. Warrant Orders to Be Approved for March/April 2006 Expenses: Kathy noted that the first two items were paid prior to today's meeting: the landowner's warrant approved at last meeting, and the warrant for the workers' compensation insurance premium so there would not be a lag in coverage. After review and discussion, Neil moved to approve the warrant order list for March/April 2006 expenses as submitted. Kathie seconded, and the motion passed unanimously.

B. 4/30/06 Financial Statements & Board Secretary/Finance Manager Report: Kathy gave a report summarizing the April 30, 2006 financials statements, noting that we were able to pay every bill on time this month, as the cash flow was adequate. She asked where to charge two bills totaling \$7,328 for clearing fallen trees on the RCD's easement along Warden Creek. It was agreed to charge them to the landowner's Project Clearwater project. Kathy said that all other charges related to the planned avocado orchard were being tracked (in case there is an opportunity of recovering them in the future). A letter will be written by Cheryl Z. to the landowner notifying him that he will be responsible in the future for the maintenance costs. Linda brought up the State Parks request to add one of their GIS seasonal employees to our payroll for the summer. He would do his regular Parks & Rec work, and be supervised by them. RCD would pay him and be reimbursed by Parks & Rec, with a 10% administration fee added.

### V. Discussion and/or Board Action Items

A. Future Board Meeting Dates: The Board confirmed that the next two regular meetings of the Board will be May 19 and June 16, (both at the Cooperative Extension.)

B. Consideration of new job description for Bookkeeper/Board Assistant Board: Two changes were made to the proposed job description: 1) the hours were changed to "approximately 10 hours per week," and 2) "review financial component of proposed grants" was added to Bookkeeping Duties. Neil made a motion to approve the job description as amended, seconded by Cheryl and passed unanimously.

C. Consideration of new hire for Bookkeeper/Board Assistant: Motion to ratify hiring Della Barrett made by Cheryl, seconded by Kathie, and approved unanimously.

D. a) SWRCB Notification For Four Grant Proposals Invite Back and Future Staffing Needs Julie reported regarding the proposals:

- (1) Due June 9 – State Water Board - Arroyo Grande Creek - \$1.5 million, of which \$1.2 is for the purchase of property along Los Berros Creek which borders Century Lane for flood plain, with \$3 million for project design. Land is Class 6 ag land, currently fallow. Coastal Conservancy might be able to offer \$250,000 matching funds.
- (2) Tally Ho Creek – design and implementation of program for flood control
- (3) Meadow Creek – City of Arroyo Grande interested in partnering on flood plain restoration and sediment detention program design and implementation. City has \$50,000 or \$60,000 available.
- (4) Installation of stream flow gauge in Arroyo Grande Creek within the flood control channel

- b) Hiring New Staff Person with an approximate start date of December 1 for the above projects, Linda brought up the likelihood of needing to hire a new staff person to do this work.
- c) Deb reported on an Urban Storm Water Run Off project with the Mountain Brook Church near KSBY.
- E. Update on Morro Bay Project Clearwater NEP Contract Margy reported and distributed memo of 3/17 meeting with Dan Berman of NEP. Discussion about the NRCS policy of confidentiality of landowners' information. MBNEP felt "shut out of the process". Also discussion about the term "clearing and snagging", which really means carefully done maintenance work.
- F. Update on 319<sup>th</sup> Grant for Morro Bay Project Clearwater Deb reported she had sent the letters stating RCD will not sign the agreement. Has not yet had a response.
- G. Arroyo Grande Watershed-Zone1/1A
  - 1) Prop 218 Election progress: Julie distributed report and gave update and review. The Board of Supervisors approved the annexation of 32 properties into the flood assessment district. Prop 218 ballot election results will be available between 6/7-6/13.
  - 2) Discussed process of City of Arroyo Grande's stream enhancement program, and issues for the interim until the program is in place.
  - 3) Margy reported on proposals by the County to amend the County/NRCS agreement, particularly regarding limiting the County's funding and notification requirements to NRCS regarding inspections. County is aware the funding from the zone will be inadequate for the work to be done. Being reviewed by NRCS legal counsel. NRCS limited to 50 year contract agreements, so there are only 5 years are left on this contract. Much discussion.
  - 4) Short & Long Term Maintenance Needs and Consideration of Administrative Services Proposal Tabled until next meeting.
- H. AB 1234 Open & Ethical Leadership Training On-line classes. Tabled until next agenda.
- I. Strategic Planning Process Update Was due in March. A meeting 5:30 pm on 5/16 was set to finish the plan. Also, Subcommittee of Kathie, Linda & Jean-Pierre will meet with staff of Regional Water Control Board to discuss areas RCD would like to pursue funding for. Will be sure Oso Flaco Lake is included in discussion.
- J. Election of Board Officers: President: Neil was nominated by Kathie, 2<sup>nd</sup> by Cheryl L., and elected unanimously. Neil accepts for a one year term. Vice President: Jean Pierre was nominated by Linda, 2<sup>nd</sup> by Cheryl, elected unanimously.

#### **VI. Report Items**

- A. Edna Valley/Pismo Creek Watershed Group – Jean-Pierre Wolff reported on
  - 1) Grants for the watershed.
  - 2) Oil exploration and taking water from aquifer to Lopez Lake
  - 3) Pismo Beach corridor improvement
- B. Natural Resources Conservation Service – Margy Lindquist reported. Regarding the Arroyo Grande Creek Channel, she described funding for old projects that might be available to NRCS.
- C. Project Clearwater Report – Cheryl Zelus distributed her report
- D. Watershed Coordinator Report – Deborah Barker distributed & discussed her report. Board discussed response to Central Coast Environmental Education's request for RCD's opinion on Assemblyman Blakeslee's proposed bill regarding waiving small agriculturalists from waste discharge controls on irrigated land under certain conditions. Board decided to invite Blakeslee's Legislative Aide, Debbie Arnold, to next meeting to discuss.
- E. South County Watershed Coordinator Report – Julie Thomas reviewed the remainder of her report.
- F. Envirothon Report – Vivian Krug was not present, so no report was given.

#### **VII. Meeting Updates**

- A. Zone 9 Flood Control, LAFCO, CSDA, -Neil gave a report.
- B. Water Resources Advisory Committee- Linda gave a report.
- C. Ag Liaison – Ella wants Board to find someone else for that position.
- D. Ag Task Force – Jean-Pierre gave his report
- E. CARCD, NACD, RC&D – Kathie reported.

**VIII. Other Business** Kathie met with Melissa Boggs Blaak, who indicated she is interested in being a Board Member.

**IX. Adjournment:** The meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Della Barrett, Bookkeeper/Board Assistant

**NOTE: Corrections to these minutes appear in the next month's minutes.**